

# Glasllwch Primary School

## Charging and Remissions Policy

This policy is a	School Policy using LA / WG guidelines
This policy is	Statutory
Key references	Eg to WG / LA documents
Staff Area / Subject Leader	Chris Jackson
Link Governor	Stephen Morris CoG
Key Personnel in Policy	Chris Jackson HT and Stephen Morris CoG
Training / Accreditation	
Published / located	Website / Governorweb / School, HT office

### Aims of Policy

- To outline the reasons and circumstances charges will be made to parents for the purposes of providing a broad, balance, creative and innovative curriculum

Previous review date	June 2014
Review date	March 2016
Next review date	March 2018
Reviewed by	Policy committee



## CHARGING AND REMISSIONS POLICY

The Governing Body recognises the valuable contribution that a wide range of additional activities and experiences can make towards pupils' personal and social education. The Governors aim to promote and provide such activities both as part of a broad and balanced curriculum for the pupils in the school and as additional optional extras/activities.

In conforming with the requirements of the Education Reform Act 1988, it is the policy of the Governing Body:

- to levy, except where pupils are entitled to statutory remission, a charge for all board and lodging costs on residential visits.
- to levy a charge for swimming lessons that requires parents to contribute.
- To levy a charge for activities wholly or mainly outside school hours which are not part of the National Curriculum, statutory religious education or in preparation for a prescribed public examination;
- to levy no charge for school admissions;
- to levy no charge in respect of books, materials, equipment, instruments or incidental transport provided in connection with the delivery of the National Curriculum and the requirements of the Authority's Curriculum Policy Statementing, statutory religious education or in preparation for prescribed public examinations or courses taught at the school, except where parents have indicated in advance their wish to purchase the product;
- to request voluntary contributions from parents for school activities in or out of school time for which compulsory charges cannot be levied but which can only be provided if there is sufficient voluntary funding, whilst ensuring that no pupil is excluded from such activity by reason of inability or unwillingness to make a voluntary contribution;
- to seek payment from parents for damage to or loss of school property caused wilfully or negligently by their children;
- to leave to the Head's decision, the proportion of costs of an activity which should be charged to public or non-public funds;
- to delegate to the Chairperson and the Headteacher the determination of any individual case arising from the implementation of this policy.

The Governing Body retains the right to seek voluntary contributions for the benefit of the school or in support of any school activity whether during or outside school hours, residential or non-residential.

Such contributions must, however be genuinely voluntary. Request for contributions will make it clear:

- a. that there is no obligation to contribute
- b. that registered pupils at school will not be treated differently according to whether or not the parents have made any contribution in response to a request.

Activities for which voluntary contributions are sought, generally will be cancelled if the cost to the school is not adequately covered.